

Prayer of Generosity St. Ignatius Loyola

Lord, teach me to be generous.

Teach me to serve you as you deserve;

to give and not to count the cost,

to fight and not to heed the wounds,

to toil and not to seek for rest,

to labour and not to ask for reward,

save that of knowing that I do your will

PPC—PARISH PASTORAL COUNCIL

November 22, 2020

St. Ignatius Parish Annual General Meeting -- Parish Pastoral Council Report

- My name is Jennifer Bird, and I am Chair of the St. Ignatius Parish Pastoral Council (PPC). I hope that you are all keeping safe and well during this challenging year.
- For those of you who may not be familiar with the PPC or what it does, the PPC is essentially an advisory or consultative body, comprised of parishioners, whose role it is to provide insights to the pastor about the parish's mission, including its teaching, prayer and worship, and shepherding ministries.
- Prior to March 2020, which is when the PPC stopped meeting, we had been continuing with our regular work, which is to receive reports from various parish ministries and provide input to Father Frank regarding the content of these reports, with an eye to facilitating the parish mission.
- In addition to this, as I reported at our last Parish General Meeting, we conducted an evaluation of how the activities of the parish align with the four universal apostolic preferences selected by the Society of Jesus as areas of focus for its parishes and their ministries over the next 10 years.
- Following this, we continued our examination of the 42 Articles that were the result of the Diocesan Synod that took place between 2016 and 2018. We started our examination of the 42 Articles in 2018, examining how our parish activities currently correspond with the themes and proposals contained in these articles, and the ways in which our parish can further respond.
- Just before the pandemic, we held a reflection session on the 3 Synod Themes:
 - Forming the baptized as missionary disciples;
 - Passing on the faith on to the next generation and to others; and

- Reaching out to others, especially those in need and those on the peripheries.
- At our March 2020 meeting, we had planned to discuss how to roll out the reflection exercise on the three Synod Themes, which we had just completed, to the parish more broadly, soliciting the views of parishioners on these themes.
- Unfortunately, the pandemic put a temporary halt to our work and plans. We will continue our work on the Synod Themes and Synod Articles when we are able to resume meeting.
- On behalf of the PPC, I wish you and your families all the best, as Advent starts, and we begin to prepare for Christmas.

St. Ignatius Parish
Building and Grounds Annual Report

November 2020

Prepared by:
Bill Burns

Following last year's AGM, hopes were high that decisions regarding building an elevator and the future of the rectory would be finalized. A detailed report providing background and options was prepared for the Archbishop and we were eagerly waiting to have his input into our planning process. No response was received from the Chancery by mid-March and it is clear that everything is on hold until after we all recover from the pandemic.

Regular maintenance and facility upkeep has been ongoing since we last reported. The two major undertakings included a complete rebuild of the stairs that lead from the church to the basement on the Corydon side and the replacement of the sacristy roof; two projects that were in need of attention.

Since March, focus has shifted to minimizing expenditures while keeping staff engaged in landscaping and other small, inexpensive refresh projects. Once we were allowed to reopen for limited numbers, staff members were engaged in cleaning and sanitizing to ensure the safety of our parishioners. In addition, a great deal of time was spent checking the building. We have an enormous number of square feet that includes many washroom, plumbing connections, heat radiators and electrical components. When our facilities are operating at full capacity there are always lots of eyes around to notice leaks, burnt out lights or things that have gone awry. Chris Janes has been checking all parts of the facility twice daily, flushing toilets, checking that doors are locked and noting any concerns so they can be addressed before they become a big expense.

Two projects are currently underway. The first is a simple new sign for the Corydon/Stafford corner which should be installed in the spring. The second is a large Nativity scene for the front entrance of the church. Having a maintenance supervisor who holds a fine arts degree will certainly ensure that the community will appreciate and enjoy both the sign and the Nativity scene.

These have been very challenging and unusual times for our maintenance staff. As a result of limited work and financial challenges, we have not been able to retain all of our maintenance employees. We look forward to better times when we can return to our full staffing component and continue to serve the physical needs of our active parish community.

To Chris Janes and his staff we once again extend our gratitude for the deeply carrying manner in which they tend to the St. Ignatius complex. Our buildings have been entrusted to us by previous generations and we will continue to care for, and enhance them, for future generations of St. Ignatius parishioners.

**PARISH OF ST. IGNATIUS LOYOLA
AND
ST. IGNATIUS SCHOOL INC.**

**Combined Statement of Revenue and Expenses
Year Ended June 30**

	<u>2020</u>	<u>2019</u>
REVENUE		
Offertory Collections	\$ 538,535	\$ 652,125
Sharing God's Gifts	64,595	65,980
Tuition	576,918	602,369
School	1,549,878	1,601,258
Other parish revenues	166,424	175,514
Payroll Tax Refund (Prov of Manitoba)		
	<u>\$ 2,896,350</u>	<u>\$ 3,097,246</u>
EXPENSES		
Facilities Operation	642,555	614,007
School Support - Bursaries	64,935	49,900
School Operating Expenses	2,212,826	2,224,110
Sharing God's Gifts	64,220	65,980
Diocesan Assessment	102,489	106,610
	<u>\$ 3,087,025</u>	<u>\$ 3,060,607</u>
NET REVENUE BEFORE AMORTIZATION	\$ (190,675)	\$ 36,639
Amortization	93,077	89,985
REVENUE EXCESS (DEFICIENCY) BEFORE BEQUESTS	\$ (283,752)	\$ (53,346)
Bequests	16,659	23,566
Capital Improvement Donations	72,494	20,124
REVENUE EXCESS (DEFICIENCY)	<u>\$ (194,599)</u>	<u>\$ (9,656)</u>
NET OPERATING ASSETS AT JUNE 30TH.	<u>\$ (135,373)</u>	<u>\$ 46,117</u>

ST. IGNATIUS PARISH FINANCE COUNCIL

ANNUAL REPORT – DECEMBER 11, 2020

Prepared by Steve Ward, Chair, Parish Finance Council

GOVERNANCE:

Our Parish Finance Council consists of Father Frank, Jan Hasiuk (Parish Controller), Bill Burns and Steve Chipman. My personal thanks to this team for the role they all play in overseeing the financial and business affairs of the Parish. We serve to provide guidance to the Pastor and protect the financial health of the St. Ignatius Parish and School community.

To assist us in fulfilling our responsibilities and provide independent oversight, we engage the Exchange Group, Chartered Professional Accountants to review the Parish financial statements and perform a full audit on the School financial statements as required by Provincial Education authorities.

JUNE 30, 2020

As you know, our year end is June 30th. My comments on this past year will be brief – it is more important to discuss where we are today as we all do our best to cope in a pandemic.

The year ended June 30, 2020 was looking good as we monitored financial results through December 2019 and into January and February of 2020. The School was on track with their break-even budget and the Parish, despite the challenges of decreasing collections and increasing repairs and maintenance, was potentially going to show a small profit for the year. The lockdown in March quickly changed our outlook.

The final quarter of the year saw collections drop off significantly. In addition, the revenue normally generated by our school's Before and After Program and extracurricular activities disappeared with the school closure. We ended the year with a combined Parish/School loss of \$194,599 as indicated on the attached Summarized Financial Report. This compares to a combined loss of only \$9,656 for the prior year.

The pandemic lockdown also negatively affected the health of our balance sheet at June 30th. Cash in the bank was about \$198,000, down from the prior year balance of about \$278,000. Our Net Operating Assets (essentially our cash and receivables less what we owe) fell from a positive \$46,117 to a negative \$135,373 as costs and bills continued to roll in despite the pandemic.

The Parish and the School both took prudent steps to reduce staff to control on-going costs and we did apply for and benefit from the applicable wage assistance plans sponsored by the Federal government.

In summary, the year ended June 30, 2020 left us with a challenging balance sheet – we owed more than we had. Hopefully, easing restrictions as the year progressed and the return to school in September would help us work out of a tough situation.

DECEMBER 1, 2020

So where are we now and how have we fared in the period July 1st to November 30th?

Key indicators look as follows:

- Cash in the bank is \$285 thousand.
- Our non-cash working capital (our net debt) is \$385 thousand.
- Collections are down 15% on a weekly basis compared to last year.
- Sharing God's Gifts collections are down a whopping 43% on a weekly basis.

Some reflection on these key indicators and related factors is appropriate.

Our cash and collections are of course linked. It is rewarding to see that, despite the pandemic, our collections are trending down at "only" 15%. I would caution however that our collections over the past six months have been buoyed by a handful of significant one-time donations, meaning we are actually trending down at faster than 15%.

Some positive news; on December 7th, the Archdiocese notified us that our Annual Assessment and Sharing God's Gift target would both be reduced by 25% for 2020. Thus is a reduction of almost \$42 thousand. However, as noted above, we are running behind 43% on a weekly basis on our Archdiocese commitments. The 25% reduction will help, but we're not there yet.

Cash of \$285 thousand and non-cash working capital of negative \$385 thousand means we are "in the hole" for \$100 thousand. Last year at this time our cash exceeded our debts by \$3 thousand which is more typical of our working capital position. We need to work out of this carefully and prudently; everyone understands it's a pandemic but in the end bills need to be paid.

How do we all move forward? On our part, the Finance Council and the management teams of the Parish and School are committed to taking the cost control steps to ensure we emerge as a thriving community in the new normal that will surely come. To do your part, we need all parishioners and school community members to reflect on their financial commitments – an additional Christmas donation to the Parish will go a long way in seeing us through these challenging times.

Stay Positive. Test Negative.

Respectfully submitted,

Steve Ward

ST IGNATIUS SCHOOL-- BOARD

2019-2020 Board of Directors AGM Report.

I would like to start by thanking the members of the St. Ignatius Board of Directors; Laural Porth-Jones, Shannon Schellenberg, Suchita Ghosh, Virginia Nagy and our two newest members Melanie Simes and Shane Bosch. I would also like to thank Chad Schultz for his time and efforts on the Board, Chad stepped down from the Board last fall. Of course, we also owe a huge thanks to Father Frank for the perspective and wisdom he brings to our meetings and to Mrs. Pistawka for her energy and dedication to the school.

The 2019-2020 school year was certainly a challenge for many reasons, COVID being first and foremost on the list. The Board started the 2019-2020 school year excited and ready to start our new strategic planning process. We had come to the end of our last strategic plan and were looking forward to setting new goals and priorities for the next 3-5 years. I am pleased to say that this important work has continued but it has been slowed greatly by the pandemic.

I am very pleased to let you know that the Board and Mrs. Pistawka were able to negotiate another 5-year contract. The Board unanimously moved to begin this process and we were able to sign the contract in January of 2020. Mrs. Pistawka has done a fantastic job at the school. She has done an excellent job of maintaining and encouraging our school's sense of community. At the same time, she has moved our school forward in terms of its academics, performing arts, and technology programs. During the spring and fall of this year she has certainly proven to be a very effective leader for her staff and students.

Several years ago, St. Ignatius School moved to a tuition system, supported generously by the parish in the form of bursaries for those students who may not be able to afford the tuition. This year, with the partial retirement of Chris Janes we have taken the additional step of hiring a building manager for our school who along side the principal oversees the regular maintenance and cleaning of the building. We are also working towards obtaining our own charitable status number so that we can start to build a capital fund for future projects.

Due to the mandated school closures in the spring our before and after school programs lost a great deal of revenue. In April, the Board made the difficult decision to lay off our Educational assistants and after school workers. Despite the savings we accomplished by taking this action the loss of revenue from the before and after school program and the additional costs incurred due to COVID left us a \$86,030 deficit for the 2019-2020 year.

Despite the difficult times we are in I am encouraged by the creativity, compassion and determination of the staff and administration at St. Ignatius school. I am also encouraged by the level of commitment shown by our Board of Directors; this is a voluntary role and yet even though all of the members have young children and busy families each month we met either in person or via ZOOM to talk with Father and Mrs. Pistawka about the well being and future of our school. This is my last duty as Chair of the Board of directors, all my sons have moved on to St. Paul's now and so I too must follow and find a way to serve there. It has been a pleasure being apart of this Board, Thank you.

Andrew Hirst



St. Ignatius School

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November 16, 2020

Dear St. Ignatius Parish,

My name is Jeannine Pistawka. I am currently in my 7th year as the Principal at St. Ignatius School. In lieu of providing a report to the parish at an annual general meeting, I am pleased to write this letter to the parish.

St. Ignatius School is a pre K-8 Catholic School. This year, the student population was 250, and the staff consisted of 16 certified teachers, six educational assistants, an administrative assistant and two custodians. Chris Janes announced his semi-retirement this year, and I would like to thank Chris Janes for his dedication to our school for more than two decades. As of June 1st, the school welcomed Ana Melo, our new building manager. We also have a full time and a part time custodian. The school continues to share Jan Hasiuk, the financial administrator, with the church. We are also very fortunate to continue to benefit from the spiritual leadership of Fr. Frank and now Fr. Con. I would like to thank Fr. Joe for being such an integral part of our school community. Fr. Joe took in as many school activities as possible - even attending camps, retreats, our school assemblies, liturgical celebrations, barbeques and more. The staff and students will greatly miss Fr. Joe.

As well as providing the provincial core curriculum, the school offers daily religious instruction, and normally offers basic French instruction (from Kindergarten to grade 8) a music program from nursery to grade 8, and shops for our junior high students through Kelvin High school. We have a full time resource teacher, a technology specialist, and we also receive clinical support services through the Winnipeg School Division.

Last year, we expanded our music program to include grade 6, 7 & 8 Band. With the use of the stage in the Parish Hall, our Band was able to practise 3 times per week after school. At our annual Christmas concert in December, the School Band proudly made its debut and performed from the choir loft to the delight of all present.

Last year we also continued to make improvements to the interior of the building. Carpets were replaced in 6 classrooms and upgrades were made in grades 7 & 8. New furniture was purchased for the grade 8 classroom, creating a modern and collaborative workspace.

Smart Boards that were purchased more than a decade ago now need replacing. Last year, we managed to replace 2 of the 9 Smart Boards. Plans were in place to do more, but unfortunately many of our plans had to be put on hold in March.

During the Pandemic, we have had to suspend many of the programs that we are so proud of. In the spring, the school was closed. Teachers adapted extremely well to the situation and began teaching our students remotely. Packages of school work were picked up outside the school office via a system of milk crates. In June, we were able to have every student attend school at least once per week while following all Public Health guidelines to keep staff and students safe.

When schools re-opened in September, we were met with many new challenges. Maintaining cohorts, social distancing, running 9 recesses per day and also delivering a remote learning program alongside our in-class learning has been a daunting task. I am so proud of the staff and the students at St. Ignatius School who have kept a positive attitude and continued to support each other. Once schools were placed in Restricted (Orange), we were unable to continue with French, Music or Physical Education. This year, the junior high was disappointed to not attend shops at Kelvin High School. Our choir, as well as all of our extracurricular athletic activities were also halted. Even throughout this challenge, our faith has continued to strengthen us. We have found innovative ways to celebrate together as a community. We have been livestreaming our school masses, and zoomed through assemblies, Halloween parades and even a Family Dance. Videos replaced our Remembrance Day Service, but managed to bring us together as a community.

The Pandemic has been hard on the school financially. We have an extremely vibrant after-school program that normally has 95 students attend daily. This program provides significant revenue for the school. When the school was shut down in the spring, that revenue was lost. We are very grateful for the support of St. Ignatius Church in seeing us through this time.

As I mentioned at last year's AGM, the St. Ignatius School Board fulfilled its 5 year strategic plan goals. We are currently in the process of planning for the next five years and ten years. Among our goals, we will work toward financial independence that is sustainable.

As a school we have continuously evolved in our mission to deliver outstanding academic programs. The school plan for 2020-2021 is largely related to Pandemic Planning. However, we look forward to a time when we will all be back to normal. Our on-going goals for our community include:

1. Creating interdisciplinary classrooms for the 21st century learner.
2. Indigenous education and Truth and Reconciliation
3. Caring for our common home.
4. Faith formation and community building.

Because our purpose is to serve God, we will focus on our relationship with nature and other creatures through social justice initiatives as we continue to seek opportunities to connect with the parish and the broader community. As we meet these goals, we continue to build leadership opportunities in our students.

I would also like to take a moment to thank Mr. Andrew Hirst who has been our School Board Chair for the past five years. I am very grateful to Mr. Hirst for his leadership and his support. He will be greatly missed.

In closing, I would like to thank Fr. Frank, Fr. Joe, and Fr. Con, the St. Ignatius School Board, SISPAAC and all of the parishioners for your support over the past six years.

Peace and Prayers,

Jeannine Pistawka